**REQUEST FOR FORMAL WRITTEN QUOTATIONS**

**Date : 21 May 2025**

**Dear : Service provider**

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

**PROCUREMENT OF APPARATUS, GLASSWARE, CONSUMABLES AND SAMPLING KIT**

|  |
| --- |
| **IMPORTANT:****To be eligible to bid, refer to the following information, which is obtainable from the Supply Chain Unit,*** Technical Specifications
* Declaration of interest form (MBD 4 Form)
* Conditions under which prospective bidders can bid (The do’s and the don’ts)
 |

The quotation must be submitted with letterhead of your business and can be delivered by hand not later than the **02 June 2025 at 12h00 at Thabo Mofutsanyana District Municipality (Old Parliament building) in the TENDER BOX.**

Yours Faithfully

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Me: T.P.M LEBENYA**

**Municipal Manager**

**POINTS ALLOCATION FOR 80/20 PRINCIPLE**

1. **PRICE**
2. **SPECIFIC GOALS (B-BBEE status level contribution and locality).**

**Maximum points for this tender are allocated as follows:**

|  |  |
| --- | --- |
|  | **POINTS** |
| **PRICE** |   **80** |
| **SPECIFICA GOALS** |  **20 (10 BBBEE and 10 Locality)** |
| **TOTAL POINTS FOR PRICE AND SPECIFIC GOALS** |  **100** |

**B-BBEE**

|  |  |
| --- | --- |
| **B-BBEE Status level of contributor**  | **Number of Points for Preference (80/20)** |
|  1 |  10 |
|  2 |  9 |
|  3 |  7 |
|  4 |  6 |
|  5 |  4 |
|  6 |  3 |
|  7 |  2 |
|  8 |  1 |
| Non-compliant contributor  |  0 |

**Locality**

|  |  |  |
| --- | --- | --- |
| **Locality of supplier**  | **Number of points for Preference (80/20)** | **Evidence**  |
| Within the boundaries of Thabo Mofutsanyana District Municipality  |  10 | Municipal Account/ Certificate relating to the payments of rates  |
| Outside TMDM but within the boundaries of Free State Province  |  5 |  |
| Outside FS province but within the boundaries of Republic of South Africa  |  2 |  |
| Failure to provide proof of the above and/ or outside boundaries of RSA |  0 |  |