**REQUEST FOR FORMAL WRITTEN QUOTATIONS**

**Date : 21 May 2025**

**Dear : Service provider**

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

**PROCUREMENT OF APPARATUS, GLASSWARE, CONSUMABLES AND SAMPLING KIT**

|  |
| --- |
| **IMPORTANT:**  **To be eligible to bid, refer to the following information, which is obtainable from the Supply Chain Unit,**   * Technical Specifications * Declaration of interest form (MBD 4 Form) * Conditions under which prospective bidders can bid (The do’s and the don’ts) |

The quotation must be submitted with letterhead of your business and can be delivered by hand not later than the **02 June 2025 at 12h00 at Thabo Mofutsanyana District Municipality (Old Parliament building) in the TENDER BOX.**

Yours Faithfully

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Me: T.P.M LEBENYA**

**Municipal Manager**

**POINTS ALLOCATION FOR 80/20 PRINCIPLE**

1. **PRICE**
2. **SPECIFIC GOALS (B-BBEE status level contribution and locality).**

**Maximum points for this tender are allocated as follows:**

|  |  |
| --- | --- |
|  | **POINTS** |
| **PRICE** | **80** |
| **SPECIFICA GOALS** | **20 (10 BBBEE and 10 Locality)** |
| **TOTAL POINTS FOR PRICE AND SPECIFIC GOALS** | **100** |

**B-BBEE**

|  |  |
| --- | --- |
| **B-BBEE Status level of contributor** | **Number of Points for Preference (80/20)** |
| 1 | 10 |
| 2 | 9 |
| 3 | 7 |
| 4 | 6 |
| 5 | 4 |
| 6 | 3 |
| 7 | 2 |
| 8 | 1 |
| Non-compliant contributor | 0 |

**Locality**

|  |  |  |
| --- | --- | --- |
| **Locality of supplier** | **Number of points for Preference (80/20)** | **Evidence** |
| Within the boundaries of Thabo Mofutsanyana District Municipality | 10 | Municipal Account/ Certificate relating to the payments of rates |
| Outside TMDM but within the boundaries of Free State Province | 5 |  |
| Outside FS province but within the boundaries of Republic of South Africa | 2 |  |
| Failure to provide proof of the above and/ or outside boundaries of RSA | 0 |  |